Monthly Participation Record

Month -

Unit

River Woods Housing Co-op

Reset Form

Member Name	Date (Day)	Hours	Task Performed	Committee
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

Total hours of monthly participation perform by unit. 0

* Hours are to be entered in increment of 15 minutes (0.25 hours)

15 minutes = 0.25 30 minutes = 0.5 45 minutes = 0.75 60 minutes = 1.00

☐ I declare that all the information provided in this form is true and accurate.

Member Name/ Signature:

Date (Month/Day/Year)

This form may be filled/submitted manually or electronically. Electronic submissions are to be sent to: riverwoodsboard@gmail.com. This form MUST be submitted to the board email address OR to the Office by the 1st Friday of the following month. If no form is received for your unit, you will not be credited with any Participation for that month! Tasks may be verified by Committee Chairs to ensure tasks were actually performed.